General comments on cover letters:

* Very often, we do not understand the object of the letter and to whom it is addressed. There are two kinds of cover letter you may write:
  + First option: You apply to a doctoral program of a University (a Doctoral School of Paris 1 or Paris Descartes, or a foreign Doctoral School). Here, you need to state that you already have a professor who accepted to be your supervisor and you apply here to ask for a funding.
    - Funding in Paris 1: <https://ed-economie.pantheonsorbonne.fr/inscriptions>
    - Funding in Descartes: <https://ecolesdoctorales.parisdescartes.fr/ed261/Postulants-a-l-ED-261/Financement-de-la-these>
  + Second option: you apply to an announcement you found online of a specific Professor. This professor has a grant (for ex an ANR in France, DFG in Germany, etc.) and can fund a PhD student to help in his/her research.
    - PhD positions in economics : <https://groups.google.com/forum/#!forum/esa-announce>
* For those who apply in France, you can write your CV and letter in French (makes more sense).
* You need to put your contact information and the contact information of the person or institution you write to.
* You should also add the object of the letter before starting the body of the text.
* Your letter should reflect that you and the professor and the institution will perfectly match. You need to show your capacities/abilities (studies, professional experiences, etc) but also talk about the place you apply to and why each part will gain from this collaboration.
* 2 pages maximum!

General comments on CVs:

* A CV at your academic stage should be 1 page long, 2 pages maximum! You can remove some things like the Bac (Abitur, A-level).
* Your CV should be adapted to the application. Thus, emphasize the important points for a PhD application: your master, your master thesis, your research experience, etc. Do not put too much details on what is not valuable for this application. Your master thesis is the piece of work that is the closest to a PhD thesis. So give more details about it.
* You can add a picture of you.
* No title like “CV”. We recognize it is one.