

# PhD student welcome meeting

## Sorbonne Economics Center/Centre d'Économie de la Sorbonne



# Program

- **Welcome address to the CES & presentation of the lab (Agnieszka Rusinowska)**
- Presentation of the thesis at the CES (Clément Bosquet)
- Presentation of the Doctoral School 465 (Christelle Gauvrit, Nathalie Louni)
- Administrative organization & funding of the CES (Stéphane Zuber)
- Presentation of CESDoc offers and services (Emilie Roux)
  
- *Break*
  
- Doing a PhD in economics (Léa Marchal)
- PhD student representatives (Yasmine Elkhateeb)
- Round table of PhD students -- presentation of research topics
  
- *Drinks*

# The CES and its institutional supervision

## – « tutelles »

- CES is an **UMR**
  - « Unité Mixte de Recherche » (joint research unit)
  - created on January 1<sup>st</sup> 2006
- Means several « tutelles » (funders)
  - CNRS (National Centre for Scientific Research) – researchers + some staff
  - Université Paris 1 Panthéon-Sorbonne – hires most faculty and staff of the CES
  - IRD (Institut de Recherche sur le Développement, secondary) – no staff / researchers for now, some fundings

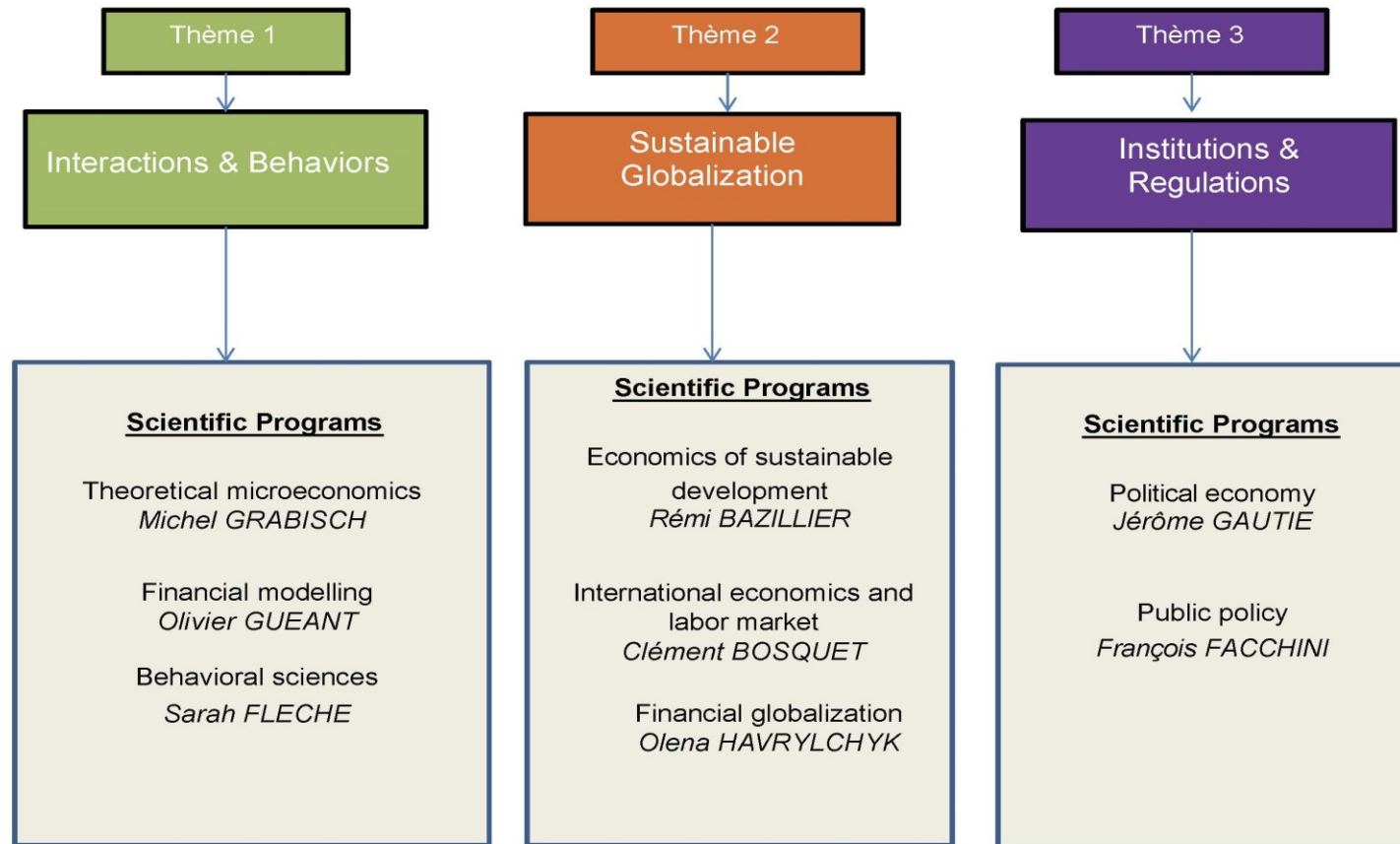


# The CES: its members and scientific expertise

About 250 members:

- 16 CNRS researchers and 81 university faculty
  - a variety of scientific expertise: economics 79%, mathematics 15%, computer science, psychology, sociology, physics, management...
  - and of methodological approaches: theoretical, empirical, experimental
- **Over 115 PhD students**
- 20 researchers/professors emeritus
- 16 admin staff

# The CES and its structure



**Scientific Committee :** Ariell RESHEF, Muriel ROGER, Stéphane ZUBER

# The CES and its governance

- 1. Management Team, « Direction »**
  - Director, 2 Deputy Directors, 1-2 faculty/researchers
- 2. Executive Board, « Comité de Direction »**
  - 6-7 members (Management Team + General Secretary + Head of the Documentation Center), regular meetings
- 3. Laboratory Council, « Conseil d'Unité »**
  - 15 members (elected or nominated, representatives of scientific programs, of PhD students and admin staff), 3 meetings/year

<https://centredeconomiesorbonne.cnrs.fr/>

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# The CES and its institutional context (I)

**3 research labs** (research units) in economics that have Paris 1 University as a *tutelle* (with Paris 1 staff/academics):

- **CES**
- **PHARE** (Philosophie, Histoire et Analyse des Représentations Economiques)

both labs are hosted at the *Maison des Sciences Economiques* (MSE)

- **P(J)SE**

All PhD students from these 3 research units (+some others) are registered at the **Doctoral School 465** (economics – Paris 1 University)



# The CES and its institutional context (II)

## Organisation of the MSE

- **Ground floor:** reception + CESDoc (library, forthcoming presentation by Emilie Roux, head) + corridor to MSE 2 (« Banquier » building)
- **Floor 1:** classrooms + admin staff
- **Floor 2:** CES groups Political Economy & Public Policy + admin staff
- **Floor 3:** CES groups Economics of Sustainable Development, Financial Globalization & International Economics and Labor Markets + PHARE
- **Floor 4:** CES groups Financial Modelling & Behavioural Sciences
- **Floor 5:** CES group Theoretical Microeconomics

# The CES and its institutional context (III)

- You are PhD students of the CES because at the time of your first registration in PhD, your PhD advisor was a **permanent member of the CES** (his/her main affiliation)
- It is perfectly OK to have **several affiliations**
  - Some of you might also be affiliated with PSE/in the PSE PhD program (because you have done a Master labeled by PSE)
  - But in any cases, **you have to introduce yourself as a member of the CES** (which is your main affiliation along with your **employer, Paris 1 Uni**, for most of you)

# Rights & duties of CES PhD students (I)

- Introduce yourself as a **member of the CES**
- **Good supervision** (individual and collective, for instance with committees, see forthcoming presentation)
- **EPI** with useful info: <https://cours.univ-paris1.fr/fixe/CES-PhD>
- Contacts: **Léa Marchal and Clément Bosquet**
  - [Lea.Marchal@univ-paris1.fr](mailto:Lea.Marchal@univ-paris1.fr)
  - [Clement.Bosquet@univ-paris1.fr](mailto:Clement.Bosquet@univ-paris1.fr)
  - Via the EPI
- Trainings, courses, job market preparation (forthcoming)
- Offices/desks and fundings

# Rights & duties of CES PhD students (II)

## Academic life at CES/MSE + your group (or *scientific program*)

- **Seminars:** you *have to* go to the seminars of your group + you are *welcome* to the seminars of other groups
- **CES days** (annual conference / « Journées du CES »), this year on November 16 and 17
- **Doctorissimes:** Paris 1 PhD students annual conference in economics coorganised by PSE and CES PhD students (in April)
- Other potential interesting events: look at the CES website: <https://centredeconomiesorbonne.cnrs.fr/>
- Interact with **M2 students** (feedbacks on potential advisors, etc.)

# Rights and duties of CES PhD students – concluding remarks

- Doing a PhD in economics is more than writing 3 papers alone!
- It's also about **interactions** and **academic life**
- Doing a PhD is also **a job** (you're not only students),
  - you will acquire some experience in academic life: teaching, organisation of seminars, conferences, interacting with students, policy makers, other academics, etc.
- We'll talk more about that after the break

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# The Doctoral School - ED465

- **Director:** Prof. Mouez FODHA

- **Administrative head:** Christelle GAUVRIT

I am your contact at the doctoral school for anything that needs the approval of the director ([edoeco@univ-paris1.fr](mailto:edoeco@univ-paris1.fr))

- **Doctoral school's team:**

- Nathalie LOUNI is in charge of the doctoral school's budget
- Mathieu COLIN is in charge of the organization of the PhD defenses

# The Doctoral School - ED465

Please make sure to check the doctoral school's website before contacting us:

<https://ed-economie.pantheonsorbonne.fr/>

## During your PhD

- For any question related to your **registration and PhD in general**
  - **Christelle Gauvrit:** [edoeco@univ-paris1.fr](mailto:edoeco@univ-paris1.fr) – Phone: 01 44 07 87 86 – MSE 3rd floor, office 320
- For any request for **funding (conferences and PhD defense)**
  - **Nathalie Louni:** [nathalie.louni@univ-paris1.fr](mailto:nathalie.louni@univ-paris1.fr) – Phone : 01 44 07 81 15 - MSE 1st floor of the « Banquier » building, office B/16
- For any question related to the **PhD defense**
  - **Mathieu Colin:** [sec.edoeco@univ-paris1.fr](mailto:sec.edoeco@univ-paris1.fr) – Phone: 01 44 07 83 34 - MSE 1st floor, office 110



# Paris 1 Uni - Doctoral contract & ATER

**HR contact:** [Ruth-Colombe.Tchaty-Niangui@univ-paris1.fr](mailto:Ruth-Colombe.Tchaty-Niangui@univ-paris1.fr)

- Doctoral contract = Full-time work contract. Your employer is Paris 1 University.
- You cannot sign another contract at the same time, unless for a specific activity that can complement your doctoral contract. Please be careful about this and contact the HR before you sign any other kind of contract.

**Teaching activity (*mission complémentaire d'enseignement*):**

Ecole d'Économie de la Sorbonne (EES) : [fs.ees@univ-paris1.fr](mailto:fs.ees@univ-paris1.fr) and [guillaume.deliere@univ-paris1.fr](mailto:guillaume.deliere@univ-paris1.fr)

- 64 hours per year is the legal limit = 192 hours over 3 years

# Administrative registration (I)

## 2 steps to complete

- **1) ADUM** ([www.adum.fr](http://www.adum.fr))
  - Fill in your profile and upload the required documents to finalize your registration request
  - 1st year PhD: Please fill in the *Convention individuelle de formation* properly (research calendar over the 3 years) after discussion with your PhD supervisor
  - Your request will be sent for approval to your PhD supervisor, the CES and the direction of the doctoral school
  - You will receive an email when you have access to the Paris 1 registration platform
- **2) Paris 1 platform**
  - Complete the steps and pay the registration fees
  - Upload the supporting documents to PJWEB (<https://pjweb.univ-paris1.fr>)

# Administrative registration (II)

**Registration certificate** can be downloaded from your ENT (<https://ent.univ-paris1.fr>, under Dossier étudiant → Inscriptions)

## Contacts

- Technical problem with ADUM: [webmaster@adum.fr](mailto:webmaster@adum.fr)
- CVEC number not accepted on PRIMO/REINS: [Inscriptions-Administratives@univ-paris1.fr](mailto:Inscriptions-Administratives@univ-paris1.fr)
- Other questions: [edoeco@univ-paris1.fr](mailto:edoeco@univ-paris1.fr)

# Doctoral programme

- **Guide du doctorant** (to be updated soon) available on the doctoral school's website
  - <https://ed-economie.pantheonsorbonne.fr/formation-doctorale/parcours-doctoral>
- **Obligations in terms of training**
  - Courses (« M2 Recherche »): 36 hours
    - If you want to attend a course outside of the M2 available at Paris 1, you must contact me beforehand ([edoeco@univ-paris1.fr](mailto:edoeco@univ-paris1.fr)) to get the approval of the doctoral school
  - Seminars (CES or other research unit): 2 seminars must be attended regularly for 2 years (Note: 2 years for each seminar!)

# PhD Committees

- The committees must meet every year until the pre-defense.
- **Thesis committee (comité de thèse - CT)**
  - Assesses **scientific progress of the research / thesis**
  - PhD supervisor + at least one specialist of your subject
  - Once a year, meeting of the PhD student + thesis committee
    - ✓ The PhD student writes a report of the meeting which is signed by all members who attended the meeting
- **Individual PhD student monitoring committee (comité de suivi individuel - CSI):**
  - Evaluates the PhD student's **working conditions** (human, administrative and material conditions of study and research)
  - Members of your thesis committee (except PhD supervisor) + at least one person who is not a specialist of your subject, ideally not a member of your lab
  - Once a year:
    - Meeting of the CSI with the PhD student (without the PhD supervisor)
    - Meeting of the CSI with the PhD supervisor (without the PhD student)

# PhD defense

- 4 months before the defense
  - The **jury** must be submitted to the doctoral school ([sec.edoeco@univ-paris1.fr](mailto:sec.edoeco@univ-paris1.fr)) for approval before the pre-defense.
- 3 months before the defense
  - The **pre-defense** is compulsory under all circumstances at least 3 months before the defense.
- 2 months before the defense
  - The PhD student must declare the defense on **ADUM** and enter all the details (jury members, date, time and location of the defense)
  - The **pre-defense report** must be uploaded on ADUM to finalize the defense request
  - The Excel file must be sent fully filled with the **funding needs** for the jury members to [nathalie.louni@univ-paris1.fr](mailto:nathalie.louni@univ-paris1.fr) and [sec.edoeco@univ-paris1.fr](mailto:sec.edoeco@univ-paris1.fr)
- At least 1 month before the defense
  - The PhD thesis must be uploaded to ADUM and sent to all the jury members
- 15 days before the defense
  - The reviewers submit their reports to authorize the PhD defense

# Funds available for conferences (I)

- This funding includes **travel, accommodation, registration and ancillary costs** (public transit, meals, visa, etc.)
- It is **granted per calendar year** and cannot be cumulated (from one year to another).
- Travel and accommodation reservations are made in priority by the University of Paris 1 in accordance with the applicable regulations on public procurement.
- Registration fees and ancillary costs must be paid in advance for reimbursement upon return from your trip.
- *All these expenses are governed by the policy of the University of Paris 1 in terms of business travel (per diem, meal times, unauthorized taxi ....)*

# Funds available for conferences (II)

→ **Request for funds** should be sent before the conference, as soon as your paper is accepted.

• Information to send :

- An email (or letter) from your thesis director saying he agrees with your request
- A proof of acceptance of your paper
- An estimate of the budget grouping the costs mentioned above
- The date of your last thesis committee (from the 2nd year)

→ Upon receipt of these information, I will confirm or deny **the agreement of Mouez Fodha**, the director of the doctoral school.

• In case of agreement, a “mission file” is established before your departure for administrative, legal and financial reasons.



# Funds available for your defense

The doctoral school covers, as part of the pre-defenses and defenses, **the travel expenses of the thesis jury** as well as (if necessary) accommodation.

*NB: The doctoral school cannot organise not pay for drinks and food.*

→ As soon as the date of the defense is fixed and at the latest two months before the defense:

Send to the doctoral school to following information:

- The file with the composition of the members of the jury including the needs for financial support
- This table must imperatively be sent to Nathalie Louni and Mathieu Colin, the secretary of theses, at [sec.edoeco@univ-paris1.fr](mailto:sec.edoeco@univ-paris1.fr)

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# Funding

- Each **thematic group** manages research funds.
  - Enquire with your group if you need money for field work, running experiments, going to conferences...
- Each year, there is a **CES call for project** and PhD students are encouraged to apply.
  - It can fund data acquisition, field work, experiments but **not going to conferences**.
- Always think about other sources of funding
  - EUR (PGSE), Labex (Dynamite, iPOPs, ), Institut Convergences Migrations, research projects, etc.

# Thematic groups

<b>Thematic groups</b>	<b>Professor in charge</b>	<b>Office #</b>
Economie du développement durable/Economics of sustainable development	Rémi BAZILLIER	304
Economie internationale et marchés du travail/International economics and labor markets	Clément BOSQUET	305
Economie politique/Political economy	Jérôme GAUTIE	207
Globalisation financière/Financial globalization	Olena HAVRYLCHYK	317
Microéconomie théorique/Theoretical micro	Michel GRABISCH	510
Modélisation financière/Financial modelling	Olivier GUEANT	413B
Politique publiques/Public policy	François FACCHINI	223
Sciences du comportement/Behavioural sciences	Sarah FLECHE	408

# Administrative structure and contacts

<b>Thematic groups &amp; IT</b>	<b>Administrative staff</b>	<b>Office #</b>
Economie du développement durable/Economics of sustainable development	Lucie LABEL	CESDoc
Economie internationale et marchés du travail/International economics and labor markets	Türkan GHOUDANE	208
Economie politique/Political economy	Patricia GUEZO	209bis
Globalisation financière/Financial globalization	Nadine HENGEL	209
Microéconomie théorique/Theoretical micro	René REBERO	208
Modélisation financière/Financial modelling	René REBERO	208
Politique publiques/Public policy	Diep Ton	210
Sciences du comportement/Behavioural sciences	Türkan GHOUDANE	208
<b>IT</b>	Rachad ABIDI	107
	Olivier LIFSHITZ	107

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# CESDoc's offers & services

- CESDoc is **the library** of the CES
  - <https://cesdoc.pantheonsorbonne.fr/centre-documentation-ces-cesdoc>
  - Literature search and suggestions; Courses ([Cycl@doc](mailto:Cycl@doc))
  - Funds available to buy books and data.
- **Contact:** Emilie ROUX -- [radocmse@univ-paris1.fr](mailto:radocmse@univ-paris1.fr)

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# Doing a PhD in Economics (I)

## The main steps of a thesis in economics

- **3 or 4 chapters** that consists of a scientific article each
  - Including a **job market paper** (JMP)
  - Very important for students who plan an **academic career**
  - NB: the format of the thesis depends on your field (e.g. history of economic thought)
- **Workshop and conferences**
  - Getting feedback
  - Training your presentation skills
- Peer reviewing and **publishing**
  - You are part of a scientific community
- **International mobility**
  - To develop your network abroad, discover other research institutions
  - Possible funding

# Doing a PhD in Economics (II)

## To help you, we will be feeding an EPI

- <https://cours.univ-paris1.fr/fixe/CES-PhD>

## Syllabus proposal for this academic year (suggestions welcome on the EPI)

- Planning your PhD & useful tools
- Literature review
- Writing papers
- Giving talks
- Peer review
- International job market (feedback from candidates)
- French job market (feedback from candidates)
- Job market preparation (for last-year PhD students mostly)

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# PhD student representation (I)

## Doctoral student representatives at CES Unit Council

- The Unit Council is the representative body of our research unit.
- The Council meets three times a year and discusses various issues related to the unit's administration.
- Council members include:
  - **one permanent PhD representative elected** by the PhD students.
  - **one PhD representative nominated before each meeting.**

# PhD student representation (II)

## Doctoral student representatives at the Doctoral School Council

- The Doctoral School Council is the representative body of the doctoral program.
- Council meetings are held **biannually** to address and manage various aspects of the doctoral program.
- Council members include **five permanent PhD representatives** (1 CES, 1 PHARE, 3 PjSE), selected through nomination.

# PhD student representation (III)

## Responsibilities

- To **advocate for the rights and interests** of their fellows.
- To **communicate** concerns, needs, and suggestions.
- To act as a **direct link** between PhD students and the administration.
- To **attend council** meetings and **have direct impact** on decisions that affect students.

**Contact :** [Yasmine.elkhateeb@univ-paris1.fr](mailto:Yasmine.elkhateeb@univ-paris1.fr)

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